06.30.16 Meeting Minutes:

***Standard CWE SLOs***

*Terry Mackey*

*Pam Clem*

*Came up with 3 student outcomes that can be applied to all CWE courses:*

1. *Apply academic skills environment related to their program of study.*
2. *Demonstrate appropriate work habits (time management, interpersonal relationships, attendance, appearance, and problem solving) for their work environment*
3. *Apply career management strategies such as interviewing, resume writing, networking, workshops and portfolio development.*

*SLO 3 does not apply to the Psychology students. These students are not focused on leading to employment at that time. Typically they are doing volunteer experience. They complete the seminar component, but do not complete the resume. The seminar component is required by the state. Should be 30% of the student’s grade. In two departments the seminar is integrated.*

SOC students use this for more of an academic path then an employment path. Students can have a selection of what they want to do. Writing a letter for graduate school could be one of these activities. Perhaps this could fall under “portfolio”, and the SLO says “such as.”

* Change SLO3 to read as “career and academic strategies…”

Motion to forward this to the CWE office for additional review and apply feedback to CC in fall.

12.02.16 Meeting Minutes:

1. **Old Business**

**CWE SLOs**

* Spring or Winter term of last year the office was asked to provide input on global student learning outcomes
* Each student can create their own tailored outcomes that satisfy the CWE SLOs
* Three standard Learning Outcomes were created
  + SLO 1: Apply academic knowledge, skills, and abilities to a work environment specific to their program of study.
  + SLO 2: Demonstrate appropriate work habits (time management, interpersonal relationships, attendance, professional appearance, and problem solving) for their work environment.
  + SLO 3: Apply career management strategies such as interviewing, resume writing, networking, and portfolio development.
* Concern about student in psychology and sociology paths
  + These are students who are on an academic path not a career path
  + The last SLO is referring to the seminar piece of CWE
    - Some students complete a portfolio
    - Do we need to add “academic and management strategies”
    - Remove “workshops” from the last SLO
  + SLO 2 demonstrate appearance
    - Change to professional appearance
  + All CWE outlines will need to be updated
    - The curriculum office can complete these updates
    - There was a concern that these SLOs might not work with computer science and WETT departments
    - Mike Moiso believes that Rich would say that these would align with the computer science students
  + The proposed SLOs were sent to all the CWE instructors at the beginning of the year
  + Motion to approve, approved
  + Curriculum Office reach out to the chairs before updating the CWE SLOs for the 280 only courses